**Awarding Procedure report   
for contractS of between €40,000 and €200,000 exc. VAT**

General identification of the contract

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| Object of the contract | Policy and technical support for the repowering of 1st generation wind power plants in Sri Lanka. | |
| Contract number  (ATLAS or Cronos) | 25-MR-7300 | |
| Purchasing category | **Services** | |
| **Preferred candidate** | **Co-contracting party’s name: TBC**  Registration number: XXXXXX  *Note: Check that the company has an official registration number (SIRET or equivalent in the company’s country of origin)* | |
| Maximum amount of the contract | **TBC** | |
| VAT rate: XX% | €XXXXXX VAT |
| **TBC** | |
| Process | | |
| Source of the funding | Cost centre (Head Office or shared office or CAM budget):  Project budget, project code:  Project name: **22DDU0C096**  Donor’s name: **Green policy Dialogue Facility**  Main contract: **Implementation of the action EU Green Policy Dialogue Facility CRIS: NDIC ASIA/2023/442-000** | |
| Procurement mode | Open procedure (with prior notice)  Restricted procedure (with prior notice)  Restricted procedure with pre-selection of 5 companies without prior publication  Direct negotiation: state the justification for using the direct negotiation process and **append supporting documentation**:  Exclusivity in law or in fact (supporting documentation appended)  Other, please specify: | |

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| Eligibility and candidacy criteria | **1.** Administrative admissibility:   * Registration with the trade and companies registry * application form * GDPR compliance verification form with social security and tax obligations * As applicable, the court ruling on receivership * A cover letter presenting the form of the organisational arrangement (single company, consortium, etc.) * Social security obligations compliance certificate. * Tax obligations compliance certificate.   **2. Capacity criteria (economic, human or technical):**  **Human Recourses**  A declaration stating the company’s current headcount and the number of supervisory personnel  **Economic**   * Revenue declarations for the last three available financial years; * Currently valid insurance certificates for civil and/or professional liability; * Candidate declaration form (as provided)   **Technical**   * List of references relevant to the object of the contract for projects of similar size * Declaration stating the technical tools and equipment available to the candidate for delivery of the services * **The draft contract, duly completed signed and dated, and in annex** : * The duly completed financial annexes, including the mission(s) in Sri Lanka and all necessary costs (based on the budget template provided) | | |
| Award criteria | Criteria | Maximum number of points | |
| Financial Offer | 30 | |
| Criteria 1: Understanding of context and the needs and expectations of the assignment, assessed with regard to the ToRs | 5 | |
| criterion 2: Quality of proposal (incl. detailed methodology), assessed with regard to the ToRs | 18 | |
| criterion 3: Experience of the team, assessed with regard to the required expertise and profile in the ToRs) | 40 | |
|  | Criteria 4: Detailed work plan in line with proposed timeline of activities (including the adequate distribution of effort between the experts) | 7 | |
|  | **TOTAL** | **70** | |
| Negotiation | Specify the negotiation factors and benefits obtained | | |
| Technical conformity | The technical offer selected conforms with the expressed need in technical terms | | |
| Budgetary conformity | The amount of the financial offer selected is covered by sufficient budgetary resources  The amount of the offer is judged to comply with the average prices in the sector (versus prices offered by competitors or as observed in the market, previous contracts, sourcing, etc.): Reasoned justification and additional documentation to be appended, if available | | |
| Successive award stages | Stage | | Date |
| Date of Legal Affairs Non-objection opinion  (from €100,000 exc. VAT or, for direct negotiation, from €40,000 exc. VAT) | | TBC |
| Tender launch date | | TBC |
| Application submission deadline | | 08/10/2025 |
| Offer submission deadline | | 08/10/2025 |
| Negotiation | | 21/10/2025 |
| Completion of analysis | | TBC |

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| Verification of security measures in orange and red zones | | |
| Movement of personnel in orange or red zones | Does the performance of the contract involve personnel travelling (or subcontractor travelling) to orange or red zones (in accordance with the regional alert maps made available by the Ministry of Europe and Foreign Affairs)? <https://www.diplomatie.gouv.fr/fr/conseils-aux-voyageurs/>) :  Yes  No  If yes: evaluation of the security measures of the contractor  Between -10 et 3 : rejection of the application  Between 17 et 25 : acceptance of the application | |
| Between 4 et 16 : i**n this case, the opinion of the security directorate is required** : date and opinion  The security arrangements of the prospective contractor are acceptable  The security system of the prospective contractor is not acceptable  **Signature of a representative of the safety department** :  Name :  Function :  Date : | |
| Verification of the export control formalities | | | | |
| Does the contract involve the purchase of strategic equipment (military and/or dual-use)  ?  Yes  No  If yes : verification of the export control classification form  The export control classification form has been submit duly completed  **Signature of the export control officer** :  Name :  Date : | | | | |
| In case of purchase of category A2 war material :  Does the contractor is a French company or submit at the French law?  ☐ Yes  ☐ No  If yes : verification the autorisation for the manufacture, trade and intermediation of war material currently valid.  ☐ The autorisation for the manufacture, trade and intermediation of war material submit is currently valid | | | | |
| verification of due diligence (in the case of a joint venture, duplicate the box below) | | | | |
| Has a demand of screening been made by completing the form online provided by the Compliance ([Form](https://forms.office.com/pages/responsepage.aspx?id=574PyIzce021MrkOaDCL0ECe80gAGvhLkhiyhEykfyBUM0dHSUNaQ00wMFZUU1VRS1I0MFJDMUlQTC4u)) of the gouvernance of the organisation (legal representative/president - natural person or group of natural persons constituting the governance) ?  Yes  No  **Date of the agreement for contracting :** TBC  *Any contracting without the agreement of Compliance* ***is prohibited****.* | | | | | |
| Has a demand of screening been made by completing the form online provided by the Compliance ([Form](https://forms.office.com/pages/responsepage.aspx?id=574PyIzce021MrkOaDCL0ECe80gAGvhLkhiyhEykfyBUM0dHSUNaQ00wMFZUU1VRS1I0MFJDMUlQTC4u)) for the organisation ?  Yes  No  **Date of the agreement for contracting :** TBC  *Any contracting without the agreement of Compliance* ***is prohibited****.* | | | | | |
| ***Obligatory from 40K*** | | | | | |
| Verification of legal existence and domicile  Legal existence / domiciliation: (*K-bis extract or equivalent*) | | | | | |
| Verification of compliance with tax and social obligations  The organisation has met its tax and social obligations (*tax and URSSAF certificates or equivalent*) | | | | | |
| Annexes to this data sheet | | |
| Annex I: Procedure launch Legal Affairs verification (Non-objection opinion Legal Affairs)  Annex II: Declarations of liability against conflicts of interest (number X)  Annex III: [Analysis report]  Annex IV: [Analysis report]  Annex V: [Tender rules]  Annex VI: [Publication] | | |
| Appointment of Evaluation Committee members | | | |
| **Evaluators** : at least 3 (or an odd number >3) to be identified on launch of the procedure.  The evaluators shall each hold a vote when analysing applications and bids, and when awarding the contract.  **Assessor**: a technical expert or project management assistant, must be a non-permanent member of the Evaluation Committee. Generally an external consultant, they provide technical clarification when analysing bids using specific expertise and assist with the analysis as and when required. The assessor does not hold a vote or take part in the award decision. | | | |
| Evaluator 1 | | TBC | |
| Evaluator 2 | | TBC | |
| Evaluator 3 | | TBC | |
| Legal Affairs verification (for contracts over €100,000 exc. VAT) | | | |
| Name and function | |  | |
| Date | |  | |
| Legal Affairs opinion | | Non-objection opinion for the procedure and the legal security of the draft contract. Observations:  Legal Affairs objection(s): | |
| Signature | |  | |
| Data sheet completed by: | | |
| Name and function | |  |
| Date | |  |
| Signature | |  |
| Contract signatory’s signature | | | |
| Name and function | |  | |
| Date | |  | |
| Signature | |  | |